**Building A Purpose Internship**

**Position:** Intern
**Organization:** Building A Purpose Non-Profit
**Location:** 50% Remote, 50% onsite in Schools
**Start Date:** 6/1 -8/15
**Time Requirement:** 15-20hr/week **Paid**: $15/hr

**Job Description:**

The Role of an intern for Building A Purpose shaw encompass working across all Business areas in the company. Specifically, Programs, Development, Marketing, Recruiting, Information Technology and Administration Executive duties. We are looking for someone with high integrity and truly believes in our mission to focus the interest of students and engineer them a promising future by connecting them with professionals of their choice. A qualified candidate would be forward thinking, a Go-Getter, able to build relationships, and display our Non-Profits values of Passion, Experience, and Commitment. This internship would give you a broad understanding of how a nonprofit functions and how to ensure that through mentorship and education we can help everyone to live a life of purpose and ultimately finding their purpose.

**Responsibilities:**

* Perform all Social media duties (FB,Insta,Linkin,Twiter,Website)
* Collect mentee /Mentor data
* Organize Recruiting/Programing events
* Support fundraises
* Manage Programs
* Assist in Executive Task (Board meeting preparation)
* Assist in all Business unites of Non Profit

**Qualifications:**

* Must be
	+ Motivated, Passionate. Experience and Committed to the mission

**Learning Objective:** Understand how to execute our mission and understand functions of a Non-Profit

**About Building A Purpose:**Building A Purpose is a 501(c)(3) nonprofit organization that helps people find their purpose in life. Our mission is to focus the interest of students and engineer them a promising future by connecting them with professionals of their choice. We believe that everyone is a student of life and we envision that our connections will open roads of purpose in students shaping the future.